



EXHIBITIONS
CONGRESSES
INTERIORS

MANUEL EXPOSANT
EXHIBITOR GUIDE

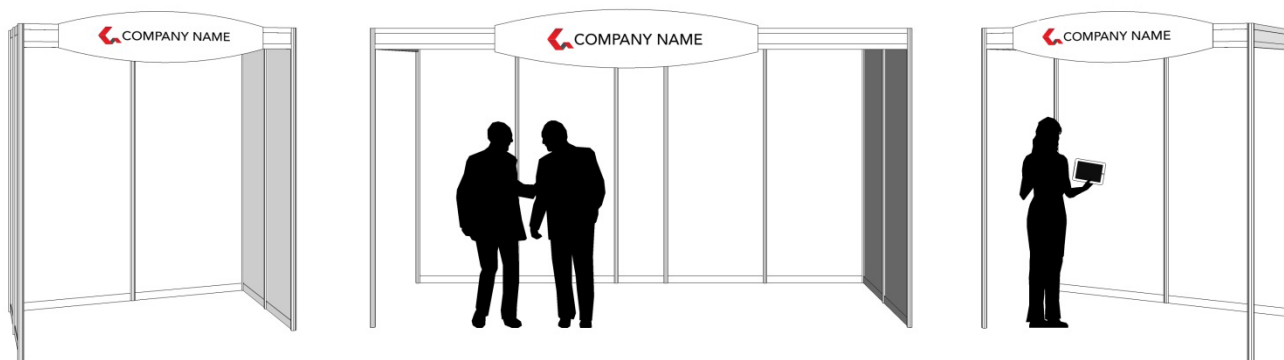


Company name:

Stand number:

Shell scheme stand | Description and Order Form

BOOKING A SHELL SCHEME STAND



The Standard Shell Scheme Stand includes:

- White walls L100xH250cm
- Fascia board(s) on open side(s)
- 1 oval nameboard L220cm with standard text or logo
- 2 LED Spotlights (Electricity not included)
- 1 triple socket, Swiss plug
- Build-up and dismantling

| | | | | | |
|---------------------|-------|---------------------|-----------------------|-------|---------------------|
| 4 sqm stand 2x2m | Price | CHF 620.- Excl. VAT | 9 sqm stand 4.5x2m | Price | CHF 857.- Excl. VAT |
| | Qty | | | Qty | |

Thanks to this guide, you will find various additional fittings to upgrade your space:

- Page 2: Customize your nameboard
- Page 3: Different graphic options for your stand walls
- Page 4: Various accessories such as shelves, carpet or doors
- Page 5: Furniture package for shell scheme stands

Electricity & cleaning are not included in your shell scheme stand and must be ordered via the organisers

IMPORTANT INFORMATION

Panel, decoration and fascia boards are property of Mathys SA and must not be altered. Damages will be invoiced. The recommended fixing systems are double-sided velcro pads or S shape hook + chain.

All prices are exclusive of 8% VAT and are valid for the duration of the event.

Any orders received after **Wednesday, September 20th 2017** will incur a 20% surcharge & will be subject to availability.



Company name:

Stand number:

Shell scheme stand | SIGNBOARD

Each shell scheme stand is equipped with one signboard, in standard black lettering or logo. Additional signs can be ordered thanks to the accessories order form. All signboards remain the property of Mathys SA.

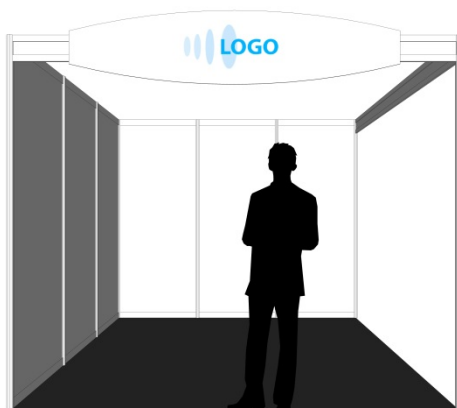
□ Option 1: Signboard in standard lettering



Thanks for filling in the below information. You can have up to 16 letters per line (spaces included). The letter height will depend on your text length.

| | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |

□ Option 2: Signboard with logo



Logos (high resolution or EPS, vectorised) can be sent to locastand@mathys.pro. Please specify your company name as well as the name of the exhibition as a reference

All logos will be accepted without any extra cost until Monday August 14th, 2017. Passed this date, all signboard will be in standard lettering.

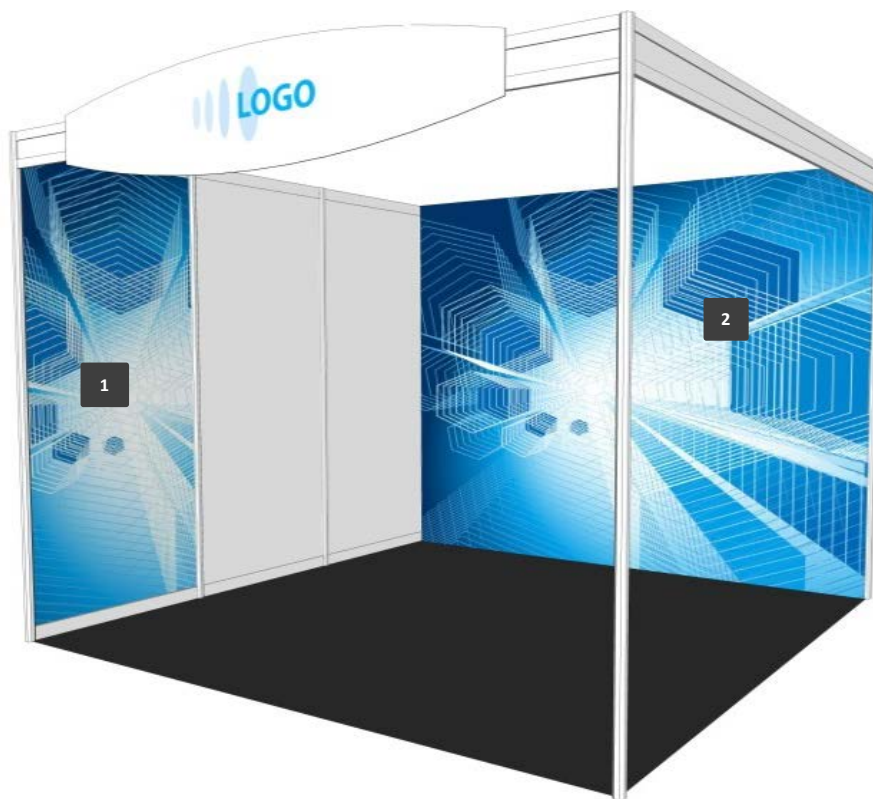
■ Deadline for confirming your nameboard information: **Wednesday, September 26th 2017**



Company name:

Stand number:

Shell scheme stand | GRAPHICS



| Réf | n° | Description | Qty | Price CHF | Total |
|----------------------|----|--|-----|-----------|-------|
| VI_IMPR100 | 1 | Digital graphic for straight white wall L100xH250cm | | 319.- | |
| VI_IMPR200 | - | Digital graphic for straight white walls L200xH250cm ⚠ Pillars will remain visible between each panel | | 633.- | |
| VI_IMPR400 | - | Digital graphic for straight white walls L450xH250cm ⚠ Pillars will remain visible between each panel | | 1'400.- | |
| VI_IMTR200 | 2 | Printed fabric L200xH250cm | | 820.- | |
| VI_IMTR400 | | Printed fabric L4500xH250cm | | 1'530.- | |
| VI_CL100 | - | Lightbox L100xH250cm | | 951.- | |
| Total Excl. VAT, CHF | | | | | |

Banners can be kept by the exhibitors during the dismantling. However, the hanging system remains the property of Mathys SA.

■ All graphic orders must be sent before **Wednesday, September 20th 2017**.

At the reception of your order, templates will be sent in .ai format

■ All graphic files must be sent ready to print by **Wednesday, September 26th 2017**.

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Company name:

Stand number:

Shell scheme stand | ACCESSORIES



Palette coloris standards
Standard colors palette



Spot LED 33W



| Ref | N° | Description | Qty | Prices / unit | Total |
|-------------------------|----|--|-----|---------------|-------|
| ACC_PMOQS | 1 | Standard carpet: <input type="checkbox"/> Grey <input type="checkbox"/> Red <input type="checkbox"/> Green <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Anthracite | | CHF 39.-/sqm | |
| ACC_PA100 | 2 | Additional white wall, <input type="checkbox"/> L50cm <input type="checkbox"/> L100cm | | CHF 54.- | |
| ACC_PO | 3 | White door L100cmxH200cm, lockable, with top white panel | | CHF 255.- | |
| ACC_PAC100 | 4 | Change of colour on existing panel (L100xH250) <input type="checkbox"/> Grey <input type="checkbox"/> Red <input type="checkbox"/> Green <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Anthracite | | CHF 61.- | |
| ACC_EH | 5 | Set of 3 flat shelves, L100xP30cm, fixed to the wall | | CHF 106.- | |
| ACC_RIG | 6 | Light grey curtain, L100cmxH200cm, with top white panel | | CHF 85.- | |
| ACC_EI | 7 | Set of 3 sloping shelves, L100xP30cm, fixed to the wall | | CHF 106.- | |
| ESG_TEXTE | 8 | Additional signboard with standard text or logo | | CHF 236.- | |
| EC_ST1 | 9 | Stemlight to fix on top of a panel | | CHF 75.- | |
| EC_RA3 | 10 | Additional rail with 2 LED spotlights | | CHF 139.- | |
| EC_SP1 | 11 | 1 additional spotlight to be added on the existing rail | | CHF 63.- | |
| ACC_PM | 13 | Coat rack, L100cm, fixed to the wall | | CHF 30.- | |
| Total in CHF, Excl. VAT | | | | | |

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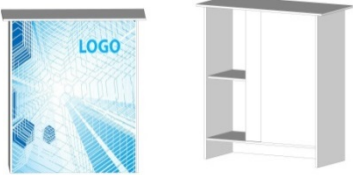

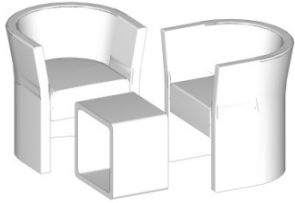
Company name:

Stand number:

Shell scheme stand | FURNITURE RENTAL



| Ref | N° | Description | Qty | Prices / unit | Total |
|-------------------------|----|---|-----|---------------|-------|
| MOB_CD | 1 | Reception desk, white | | CHF 244.- | |
| MOB_SH | 2 | White high stool (the model can vary according to our availability) | | CHF 44.- | |
| TN.010.B | 3 | Genève Square white wooden table | | CHF 44.- | |
| SC.001.B | 4 | Anières White wooden chair | | CHF 44.- | |
| AD.013.PL | - | Bin | | CHF 9.- | |
| Total in CHF, Excl. VAT | | | | | |

| RECEPTION DESK WITH LOGO | FOLDING DISPLAY | LOUNGE PACKAGE |
|---|---|--|
|  |  |  |
| CHF 395.- Excl. VAT per item | CHF 100.- Excl. VAT per item | CHF 280.- Excl. VAT per set |
| Description: ■ Straight reception desk, white & lockable H110 x L100 x D46cm ■ Logo on the front panel | Description: ■ Cartigny <i>Folding display in Plexiglass , A4 format</i> H150 x L25 x D40cm | Includes: ■ 1 Nendaz <i>Cubic couch table in white wood</i> ■ 2 Avenche <i>White artificial leather armchair</i> Available in black |
| Qty | Qty | Colour |

For any other request, do not hesitate to contact us at locastand@mathys.pro

The insurance of the equipment once delivered on the stand is the exhibitor responsibility. In case of damage or disappearance during the exhibition, replacement costs will be invoiced. See General Terms and Conditions of Mathys S.A.

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Company name:

Stand number:

Shell scheme stand | MULTIMEDIA



| Ref | N° | Description | Qty | Price - CHF | Total |
|--|----|---|-----|-------------|-------|
| LED40_SP_04 | 1 | LED 40" (Diagonal: 102cm) Full HD, on foot | | 915.- | |
| LED55_SP_04 | 1 | LED55" (Diagonal: 140cm) Full HD, on foot | | 1'365.- | |
| LED32_FM_04 | 2 | LED32" (Diagonal: 81cm), Full HD, wall mounted | | 442.- | |
| LED40_FM_04 | 2 | LED 40" (Diagonal: 102cm) Full HD, wall mounted | | 727.- | |
| Ipad_SP_04 | 3 | Apple Ipad 16Go, on foot | | 965.- | |
| PC - PLAYER | | | | | |
| MP4GB | - | Mediaplayer HD + Card SDHC 4Go | | 240.- | |
| PCT | - | Minicomputer P4 Win 7 Pro + Office (without screen) | | 200.- | |
| LAPTOP | - | Laptop HP Probook HD I3 Win 7 Pro + Pack Office | | 356.- | |
| SERVICE | | | | | |
| ADM | - | Delivery and on-site set-up: INCLUDED | 1 | INCLUDED | 0.- |
| Total in CHF, Excl. VAT | | | | | |
| The creation / editing of your video file are not included in our offer. | | | | | |
| <p>All monitors will be provided with a HDMI cable.</p> <p>If you have any other request or need any other connection, do not hesitate to contact us at</p> <p>locastand@mathys.pro</p> | | | | | |

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GENERAL INFORMATION FORM

EXHIBITOR DETAILS

Company name:

Stand number:

ORDER INFORMATION

Contact:

Email:

Tel:

Address:

Postcode: City:

Country:

BILLING INFORMATION

Contact:

Email:

Please provide the e-mail address of the person who reconciles your invoices if different than contact's email.

Tel:

Address:

Postcode: City:

Country:

The exhibitor expressly consents to the digital processing and transmission of its personal data received by Mathys Sa, and that this said data will be made available for purposes of direct advertising, including companies in which Mathys SA is a shareholder, within the limits of the law. Otherwise, thank you to check the following box: ☐

PAYMENT TERMS

The payment of your order must be settled before the beginning of the exhibition.

CREDIT CARD

- ☐ AMERICAN EXPRESS
☐ MASTERCARD/EUROCARD
☐ VISA

UUUU UUUU UUUU UUUU

Expiration date: UU / UU

Verification code: UUU

Cardholder's name :

Signature:

Full address of the cardholder:

.....
.....

BANK TRANSFER (IN CHF)

Bank details: Credit Suisse, 1211 Genève 70

Swiss Wire Transfer:

IBAN : CH44 0483 5016 1579 3100 0

CCP 80-500-04 / Clearing: 4835

International Wire Transfer:

IBAN : CH44 0483 5016 1579 3100 0

SWIFT : CRESCHZZ80A

Please reference Exhibition name & stand number so we can properly credit your account.

NB: Customers are responsible for any bank processing fees.

Date:

Signature:

- You may place your order by fax +41 22 306 40 10 or by email at locastand@mathys.pro.
- For every order below CHF500.-, a lumpsum of CHF 35.- is invoiced for administration and coordination fees.
- By submitting this form or ordering materials or services from Mathys, you agree to be bound by all our terms & conditions.